



ANNUAL SECURITY AND FIRE REPORT

FY 2016

Mid-South Christian College Department of Student Services

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IMPORTANT INFORMATION

Important Phone Numbers

CAMPUS NUMBERS

| | |
|---|---------------------------------------|
| Main Office | 901-375-4400 |
| President (Larry Griffin) | 901-375-4400 Ext. 105 or 901-626-0004 |
| Academic Dean (Robert Griffin) | 901-375-4400 Ext. 104 or 901-734-9855 |
| Director of Student Services (Brent Linn) | 901-375-4400 Ext. 115 or 740-417-0107 |
| Librarian (Judi Homan) | 901-375-4400 Ext. 114 or 901-834-1899 |
| Business Administrator (Rena Mask) | 901-375-4400 Ext. 107 |
| Registrar (Keith Graham) | 901-375-4400 Ext. 102 |
| Executive Secretary (Jane Gibson) | 901-375-4400 Ext. 101 |
| Student Recruiter (Wendy Lambert or Nick Griffin) | 901-375-4400 Ext. 103 |
| Plant Manager (Clint Pope) | 901-371-7472 |
| Resident Advisor (Jair Tapia) | 901-488-0917 |

EMERGENCY TELEPHONE NUMBERS (AREA CODE 901 UNLESS OTHERWISE NOTED)

| | |
|---------------------------------------|----------------|
| Police/Fire/Ambulance | 911 |
| Poison Center | 1-800-222-1222 |
| Mental Health Crisis Services Hotline | 1-800-809-9957 |
| Drug Helpline | 1-800-662-4357 |
| MLGW 24 Hour Emergency | 528-4465 |
| MLGW Outage Hotline 24 Hour | 544-6500 |
| Suicide & Crisis Intervention Service | 274-7477 |
| Emergency Management Agency | 458-1515 |

NON-EMERGENCY TELEPHONE NUMBERS

| | |
|--|----------|
| Police | 545-2677 |
| Fire Department | 527-1400 |
| Ambulance - Non Emergency | 458-3311 |
| Medical Examiner – Notifications – Sudden Death – 24 hour | 544-7200 |

IMPORTANT INFORMATION

Safety and security policies

CAMPUS LAW ENFORCEMENT

The purpose of the Policy Statement Addressing Campus Law Enforcement is to govern the enforcement of laws on the campus of MSCC.

Policy:

Authority: Mid-South Christian College (MSCC) Campus and Security Authorities (CSA's) have the authority to ask persons for identification and to determine whether individuals have lawful business at MSCC. MSCC CSA's have the authority to issue parking tickets, which are billed to financial accounts of students, faculty, and staff. CSA's do not possess arrest power. Criminal incidents are referred to the local police who have jurisdiction on the campus. The Student Services Department at MSCC maintains a highly professional working relationship with the Memphis Police Department. All crime victims and witnesses are strongly encouraged to immediately report the crime to the Student Services Department and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

Responsibility:

The enforcement of laws on campus is the primary responsibility of the MSCC Student Services Department.

Procedure:

The Department of Student Services will investigate each reported incident regarding criminal incidents on the campus of MSCC. If the violation is verified and is determined to be illegal, it will be reported to the police. Whether it is illegal or not, violators will face disciplinary action by the College including up to expulsion.

HOW TO REPORT CRIMINAL OFFENSES

The purpose of the Policy Statement Addressing How to Report Criminal Offenses is to regulate how crimes should be reported on campus.

Policy:

To report a crime:

Contact the Student Services office at 740-417-0107 (non-emergencies), dial 9-1-1- (emergencies only), or report it directly at the office in the Administration Building. Any suspicious activity or person seen in the parking lots or loitering around vehicles, inside buildings or around the Residential Halls should be reported first to the main office, then, if there is no verification, to the police department. The student should not approach the individual(s) or vehicle or make personal contact. In addition you may report a crime to the following areas:

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| | | | |
|---|----------------------------|-------------------------------------|--------------------------------------|
| 1 | Director, Student Services | 740-417-0107; 901-375-4400 Ext. 115 | Resource Center, North Office |
| 2 | Librarian | 901-834-1899; 901-375-4400 Ext. 114 | Resource Center, South Office |
| 3 | Receptionist | 901-375-4400 | Administration Building, Main Office |
| 4 | Academic Dean | 901-375-4400 Ext. 104 | Administration Building, Main Office |
| 5 | Registrar | 901-375-4400 Ext. 102 | Administration Building, Main Office |
| 6 | President | 901-375-4400 Ext. 105 | Administration Building, Main Office |

Responsibility:

The process of reporting criminal offenses is the primary responsibility of the MSCC Student Services Department.

Procedure:

The Department of Student Services will investigate each reported incident of a criminal offense. If the offense is verified and is determined to be illegal, it will be reported to the police. Whether it is illegal or not, violators will face disciplinary action by the College including up to expulsion.

ENCOURAGEMENT OF ACCURATE AND PROMPT CRIME REPORTING

The purpose of the Policy Statement Addressing the Encouragement of Accurate and Prompt Crime Reporting is to encourage the prompt and accurate reporting of any crime on campus.

Policy:

It is the policy of Mid-South Christian College to encourage the accurate and prompt reporting of any crime on campus.

Responsibility:

The enforcement of the encouragement of accurate and prompt crime reporting on campus is the primary responsibility of the MSCC Student Services Department.

Procedure:

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Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Department of Student Services in a timely manner.

To report a crime or an emergency on the campus of Mid-South Christian College, in the case of an emergency, call 911, then call Judi Homan at (901)834-1899. To report a non-emergency security or public safety related matter, call Brent Linn at (740)417-0107.

If assistance is required from the Memphis Police Department, the Department of Student Services will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene, will offer the victim a wide variety of services.

Crimes should be reported to the Department of Student Services to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate. For example, a crime that was reported only to the Tennessee Rape Crisis Center would not be included in the MSCC crime statistics.

VOLUNTARY REPORTING

The purpose of the Policy Statement Addressing Voluntary Reporting is to regulate the option of filing a confidential report if the victim does not desire to pursue action within the criminal justice system.

Policy:

It is the policy of Mid-South Christian College to permit victims of crimes on campus the option of making a confidential report to the Director of Student Services when they do not wish to file a report with the police.

Responsibility:

The enforcement of voluntary reporting on campus is the primary responsibility of the MSCC Student Services Department.

Procedure:

If you are the victim of a crime and do not want to pursue action within the College System or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Director of Student Services can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

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CRIMINAL ACTIVITY OFF-CAMPUS

Mid-South Christian College does not provide law enforcement service to off-campus residences nor are activities off-campus recognized by College authority.

Criminal activity at recognized off-campus residences is monitored and recorded by the Memphis Police Department. The Student Services Department enjoys a close working relationship with the Memphis Police Department when violations of federal, state, or local laws surface. This cooperative team approach addresses situations as they arise as well as future concerns.

Responsibility:

The Department of Student Services is responsible for addressing situations of reported criminal activities at off-campus housing.

Procedure:

The Department of Student Services will review each reported incident of reported criminal activity at off-campus residences. If the violation is verified and is determined to be illegal, it will be reported to the police. Whether it is illegal or not, violators will face disciplinary action by the College including up to expulsion.

COUNSELORS AND CONFIDENTIAL REPORTING

The purpose of the Policy Statement Addressing Counselors and Confidential Crime Reporting is to govern the reporting of crime on the campus of MSCC.

Policy:

(For Institutions Without Confidential Reporting Procedures)

All reports will be investigated. The College does not have procedures for voluntary, confidential reporting of crime statistics. Violations of the law will be referred to law enforcement agencies and when appropriate, to the Student Services Department for review. When a potentially dangerous threat to the College community arises, timely reports or warnings will be issued through e-mail announcements, text messaging, the posting of flyers in buildings, in-class announcements, or other appropriate means.

Responsibility:

The investigation of all crimes reported on campus is the primary responsibility of the Memphis Police Department and will be reviewed by the MSCC Student Services Department.

Procedure:

The Department of Student Services will review each reported incident of crime on the campus of MSCC. If the violation is verified and is determined to be illegal, it will be reported to the police. Whether it is illegal or not, violators will face disciplinary action by the College including up to expulsion.

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SECURITY AND ACCESS TO CAMPUS FACILITIES AND MAINTENANCE

The purpose of the Policy Statement Addressing Security and Access is to regulate security and access to the campus of Mid-South Christian College and to its buildings.

Policy:

It is the policy of Mid-South Christian College to regulate the security and access of the campus, including persons and property, by locking buildings and extending keyed access to approved personnel. Security issues are regularly monitored and improved.

Responsibility:

The enforcement of security and access on campus is the primary responsibility of the MSCC Student Services Department.

Procedure:

During business hours, the College (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours, access to all College facilities is by key, if issued, or by admittance via the staff. In the case of periods of extended closing, the College will admit only those with prior written approval to all facilities.

Residence halls are secured 24 hours a day. Over extended breaks, the doors of all halls will be secured around the clock. Some facilities may have individual hours, which may vary at different times of the year. Examples are the William H. Griffin Resource Center, the Gymnasium, and the Dutka Memorial Chapel. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility.

Emergencies may necessitate changes or alterations to any posted schedules. Areas that are revealed as problematic are examined by Administrators including the Business Office, discussing landscaping, locks, alarms, lighting, fences, and communications. Additionally, during the academic year, the MSCC staff meet bi-weekly and discuss issues of pressing concern as needed.

TIMELY WARNINGS

The purpose of the Policy Statement Addressing Timely Warnings is to govern the situations and the procedure of the issuance of timely warnings on the campus of Mid-South Christian College.

Policy:

In the event that a situation arises, either on or off campus, that, in the judgment of the College Administration, represent a serious or continuing threat to the campus, MSCC will issue timely warnings to members of the campus community.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Department of Student Services may also post a

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notice on Populi online at mscc.populiweb.com, and on the MSCC Student Life Page on Facebook, providing the College community with more immediate notification. In such instances, a copy of the notice is posted in each residence hall, at the front door of each dorm, in the Resource Center and in the Administration Building. The electronic bulletin board is immediately accessible via computer by all faculty, staff and students. Anyone with information warranting a timely warning should report the circumstances to the main office, by phone (901-375-4400) or in person.

Responsibility:

The enforcement of timely warnings on campus is the primary responsibility of the MSCC Student Services Department.

Procedure:

MSCC will issue timely warnings to members of the campus community concerning crimes reported to a Campus Security Authority (“CSA”) or to a local law enforcement agency that are determined by MSCC to represent a serious or continuing threat to the campus. A timely warning is an alert issued after review of all available information concerning an incident or event occurring on the MSCC campus that is considered to be a serious or continued threat to MSCC students or employees. The information is provided with the intent to enable persons to protect themselves and to aid in the prevention of similar crimes.

Crimes Warranting Issuance of a Timely Warning

- Criminal Homicide
- Sexual Assault
- Robbery involving force or violence
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson, major incidents
- Crimes of Intimidation, Simple Assault, Vandalism, and Larceny when those crimes are motivated by the offender’s hate/bias based on the victim’s race, gender, religion, disability, sexual orientation or ethnicity/national origin.

The Department of Student Services will investigate each reported incident of an immediate threat to the community and individuals and if verified will send out a text and email through the Populi text notification system, then it will be posted on the Populi dashboard, and then copies of the notification will be placed on

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the living room doors of each dorm and the main doors of the Administration Building, the Resource Center and the house.

Emergency Notifications

Populi has an emergency messaging system that utilizes your cell phone to broadcast an emergency message via text message and/or email. This is ONLY in the event of severe weather, campus emergency or campus closing. It is NOT used for routine communications. Sign up by setting up your Populi account to receive emergency text messages.

SEX OFFENDER REGISTRATION

It is the policy of Mid-South Christian College to regulate the publication of information pertaining to sexual offenders employed, enrolled or volunteering at Mid-South Christian College, by making a link available to the Tennessee Bureau of Investigation's website.

Responsibility:

The enforcement of the registration of sexual offenders on campus is the primary responsibility of the MSCC Student Services Department.

Procedure:

The federal Campus Sex Crimes Prevention Act and the Tennessee College and University Campus Sex Crimes Prevention Act of 2002 require that whenever a sex offender becomes employed, enrolls as a student or volunteers at an institution of higher education in the state of Tennessee, he or she must complete or update the Tennessee Bureau of Investigation (TBI) sexual offender registration/monitoring form and deliver it to TBI headquarters in Nashville. As defined in section 40-39-102 of the Tennessee Code, a "sexual offender" means a person who is, or has been, convicted in this state of committing a sexual offense or who is, or has been, convicted in another state or another county or who is or has been convicted in a federal or military court, of committing an act which would be constituted a sexual offense if it had been committed in this state. A "sexual offense" means the commission of acts including but not limited to aggravated and statutory rape, sexual battery, sexual exploitation of a minor, aggravated prostitution, and kidnapping.

Both acts designate certain information concerning a registered sexual offender as public information and therefore amend and supersede the Family Educational Rights and Privacy Act (FERPA) and other federal and state laws that previously prohibited the disclosure of such personal information. Since the laws require the publication of information pertaining to sexual offenders employed, enrolled or volunteering at an educational institution, said publication does not constitute grounds for a grievance or complaint under institutional or Tennessee Board of Regents policies or procedures.

In compliance with the federal Campus Sex Crimes Prevention Act and the Tennessee College and University Campus Sex Crimes Prevention Act of 2002, members of the campus community may obtain the most recent information received from the Tennessee Bureau of Investigation (TBI) concerning sex offenders employed,

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enrolled or volunteering at this institution at the TBI website. Information is available on the [TBI's website listing of sex offenders](#)

ILLEGAL DRUG POSSESSION

MSCC campus has been designated “Drug free” and under no circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the MSCC Department of Student Services. Violators are subject to College disciplinary action, criminal prosecution, fine and imprisonment.

Responsibility:

The enforcement of illegal drug possession laws on campus is the primary responsibility of the MSCC Student Services Department.

Procedure:

The Department of Student Services will investigate each reported incident regarding illegal drugs on the campus of MSCC. If the violation is verified and is determined to be illegal, it will be reported to the police. Whether it is illegal or not, violators will face disciplinary action by the College including up to expulsion.

SUBSTANCE ABUSE EDUCATION

It is the policy of Mid-South Christian College to educate students and employees on the use and abuse of drugs and alcohol, including MSCC policies, state and federal laws, Biblical teaching, potentially harmful effects, and treatment of addictions.

Responsibility:

The enforcement of substance abuse education on campus is the primary responsibility of the MSCC Student Services Department.

Procedure:

PREVENTION PROGRAM

The College has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees.

The program outlines education, counseling, and disciplinary means of prevention, including publicized policies, orientations, brochures, staff and faculty advisement and counseling referral, and disciplinary actions in cases of violations.

LOCAL, STATE & FEDERAL LEGAL SANCTIONS

Legal Sanctions – Laws Governing Alcohol

IMPORTANT INFORMATION

The State of Tennessee sets 21 as the minimum age to purchase or possess any alcoholic beverage.

It is unlawful to sell, furnish or provide alcohol to a person under the age of 21.

The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal.

In Tennessee, you are considered legally drunk and unable to drive when your blood alcohol concentration is .08%.

MSCC POLICIES

The MSCC campus has been designated “Drug free” and under no circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the MSCC Student Services Department. Violators are subject to College disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of the MSCC Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus. Organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the College.

In addition, as stated in the Student Handbook, “all students and members of married students’ immediate families are to refrain from the use of tobacco, alcoholic beverages, and controlled non-prescribed substances (drugs) while they are enrolled at MSCC. Guests of students are not to use these substances anywhere on campus, whether in or outdoors. Students who have invited or accepted these people on campus will be held accountable if their company is guilty of an offense.”

SECURITY AWARENESS PROGRAMS FOR STUDENTS AND EMPLOYEES

It is the policy of Mid-South Christian College (MSCC) to inform students and employees about security issues, crime prevention, and reporting procedures.

Responsibility:

The enforcement of Programs for Security Awareness on campus is the primary responsibility of the MSCC Student Services Department.

Procedure:

Dorm Orientation: At the beginning of each new semester, resident students are required to attend an orientation to the dorms, where students are informed about the existence of criminal activity in the area and of steps the College is taking toward security as well as their own responsibilities. Similar information is presented to new employees.

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Security Presentation: MSCC arranges with local security personnel for an annual presentation on security issues as well as crime prevention and the prevention of sexual assault (rape and acquaintance rape).

Printed Materials: MSCC provides security awareness information in the Student Handbook and in occasional security alert posters.

Timely Warnings: When time is of the essence, information is released to the university community through security alerts posted prominently throughout campus, through computer memos sent through Populi, and through the Populi emergency message system.

PREVENTING AND RESPONDING TO SEX OFFENSES

It is the policy of Mid-South Christian College to prevent and properly respond to sex offenses.

Responsibility:

The enforcement of the prevention and response to sex offenses is the primary responsibility of the MSCC Student Services Department.

Procedure:

The University educates the student community about sexual assaults and date rape through an annual seminar delivered by a specialist. The Shelby County Rape Crisis Center offers sexual assault education and information programs to College students and employees upon request. Literature on date rape education, risk reduction, and College response is available through the Department of Student Services.

Steps to Take After Sexual Assault

1. Get to a safe place, far away from your attacker(s)
2. Call 9-1-1 or the Shelby County Rape Crisis Center (RCC) hotline at (901) 222-4350
3. If physically injured, go immediately to the nearest hospital emergency department
4. Don't bathe or change clothing
5. Don't brush your teeth
6. If you have to urinate, keep the urine in a container to give to RCC staff when you present to the center
7. If you are assaulted orally, don't eat or drink until seen by RCC staff
8. If you don't want to report the assault, you can still receive services from 8:30 am to 5:00 pm, Monday through Friday
9. Anyone sexually assaulted within Memphis or Shelby County is eligible to receive counseling that is free and confidential, whether or not you chose to report the assault, and regardless of when it occurred.

College disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the Student Handbook. A student found guilty of violating the College's sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from the University for the first offense.

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Student victims have the option to change their academic and/or on-campus living situations after an alleged sexual assault, if such changes are reasonably available.

PREPARATION OF DISCLOSURE OF CRIME STATISTICS

The Department of Student Services prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at www.midsouthcc.org. This report is prepared in cooperation with the local law enforcement agencies surrounding our campus, the Business Office, and the Department of Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Act.

Campus crime, arrest and referral statistics include those reported to the Memphis Police, designated campus officials (including but not limited to directors, deans, staff, and local law enforcement agencies). These statistics may also include crimes that have occurred in private residences or businesses and is not required by law. Department of Student Services staff inform their constituency of the procedures to report crime to the Department of Student Services on a voluntary or confidential basis, should they feel it is in the best interest of the individual. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, an e-mail notification is made to all enrolled students that provides the web site to access this report. Faculty and staff receive similar e-mail notification. Copies of the report may also be obtained at the Student Services Office or by calling 901-375-4400. All prospective employees may obtain a copy from the main office or by calling 901-375-4400, and the web site address will be attached to MSCC employment applications.

Responsibility:

The enforcement of the Preparation of Disclosure of Crime Statistics is the primary responsibility of the MSCC Student Services Department.

Procedure:

The Department of Student Services will prepare this report in cooperation with the local Memphis Police and the main office of MSCC.

MISSING STUDENT NOTIFICATION

It is the policy of Mid-South Christian College to encourage the College community to immediately notify the appropriate College authorities in the case of a suspected missing student, at which point the College authorities will investigate and, if deemed necessary, inform the student's parents and the Memphis police.

Responsibility:

The enforcement of missing student notifications on campus is the primary responsibility of the MSCC Student Services Department.

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Procedure:

1. If a member of the College community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify a member of the emergency response team in the order given below:
 - 1.1. Director of Student Services
 - 1.2. President
 - 1.3. Academic Dean
 - 1.4. Business Administrator
 - 1.5. Director of Church Relations
2. The emergency response team member will talk with any of the close friends of the student to find out if they know where the student is. If they do not know where the student is, they should find out anything you can about what the student has been doing for the past day or so, and what kind of mental state the student has been in.
3. Call the local hospitals to see if the student has been seen in the Emergency Department. If the student was supposed to be going to another area, call the hospitals in that area.
4. Gather critical information on the student:
 - 4.1. Full name
 - 4.2. Date of birth, including year
 - 4.3. Physical description, including clothes if possible
 - 4.4. Any medical or mental illness
 - 4.5. Any medications the student takes
 - 4.6. Any special interest of the student
 - 4.7. Any special circumstance
5. The Director of Student Services will be responsible to:
 - 5.1. Inform the student's parents if deemed appropriate
 - 5.2. Inform the police if the student has been missing for 24 hours

ADDRESSING THE VIOLENCE AGAINST WOMEN ACT

Mid-South Christian College is committed to maintaining a safe and secure work and academic environment free of any form of sexual misconduct including domestic violence, dating violence, sexual assault, stalking, and sexual harassment. A violation of the Violence against Women's Act shall constitute grounds for disciplinary action, up to and including, dismissal from the College.

Responsibility:

The maintenance of a safe and secure work environment on campus is the primary responsibility of the MSCC Student Services Department.

Procedure:

VAWA Resources:

You can help to ensure that victims have access to services they need to feel safe and receive counseling. Direct the victim to the following resources:

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Memphis Police Department – (Students, Faculty, Staff, Other); Director of Student Services (Students)

Sexual Harassment and Violence Defined

Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.

Domestic Violence

A felony or misdemeanor crime of violence committed- by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a current or former cohabitant with the victim; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Sexual Assault

An offense that meets the definition of rape, fondling, incest, or statutory rape.

Stalking

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others, or suffer substantial emotional distress.

Consent

"Consent" means intelligent, knowing, and voluntary consent and does not include coerced submission. "Consent" shall not be deemed or construed to mean the failure by the alleged victim to offer physical resistance to the offender. Giving in is not the same as giving consent.

Bystander Intervention:

Offer Support if you suspect that the person is being abused or has been sexually assaulted or stalked.

Speak out against all forms of sexual violence.

Be an advocate for preventing sexual violence.

Model the behavior that values respect for others and promotes positive pro-social behavior.

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Retaliation:

MSCC prohibits retaliation against individuals who file a complaint or who participate in the complaint process. Retaliation is regarded as a basis for a separate complaint and can lead to further review and disciplinary action.

| Contact | Phone |
|--|--------------|
| Police/Fire/Ambulance | 911 |
| Memphis Police Department | 901-545-2677 |
| Resident Advisor: Jair Tapia | 901-488-0917 |
| Director of Student Services: Brent Linn | 740-417-0107 |
| President: Larry Griffin | 901-626-0004 |

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Crime Statistics

| Crime Statistics Reporting Table | | | | | | |
|---|------|-------------------|--------------------------------------|--------------------|-----------------|--|
| OFFENSE | YEAR | ONCAMPUS PROPERTY | ON-CAMPUS STUDENT HOUSING FACILITIES | NONCAMPUS PROPERTY | PUBLIC PROPERTY | |
| MURDER / NON-NEGLIGENT MANSLAUGHTER | 2015 | 0 | 0 | 0 | 0 | |
| | 2014 | 0 | 0 | 0 | 0 | |
| | 2013 | 0 | 0 | 0 | 0 | |
| NEGLIGENT MANSLAUGHTER | 2015 | 0 | 0 | 0 | 0 | |
| | 2014 | 0 | 0 | 0 | 0 | |
| | 2013 | 0 | 0 | 0 | 0 | |
| SEX OFFENSES, FORCIBLE | 2015 | 0 | 0 | 0 | 0 | |
| | 2014 | 0 | 0 | 0 | 0 | |
| | 2013 | 0 | 0 | 0 | 0 | |
| SEX OFFENSES, NON-FORCIBLE | 2015 | 0 | 0 | 0 | 0 | |
| | 2014 | 0 | 0 | 0 | 0 | |
| | 2013 | 0 | 0 | 0 | 0 | |
| ROBBERY | 2015 | 0 | 0 | 0 | 0 | |
| | 2014 | 1 | 1 | 0 | 0 | |
| | 2013 | 0 | 0 | 0 | 0 | |
| AGGRAVATED ASSAULT | 2015 | 0 | 0 | 0 | 0 | |
| | 2014 | 0 | 0 | 0 | 0 | |
| | 2013 | 0 | 0 | 0 | 0 | |
| BURGLARY | 2015 | 0 | 0 | 0 | 0 | |
| | 2014 | 0 | 0 | 0 | 0 | |
| | 2013 | 0 | 0 | 0 | 0 | |
| MOTOR VEHICLE THEFT | 2015 | 0 | 0 | 0 | 0 | |
| | 2014 | 0 | 0 | 0 | 0 | |
| | 2013 | 0 | 0 | 0 | 0 | |
| ARSON | 2015 | 0 | 0 | 0 | 0 | |
| | 2014 | 0 | 0 | 0 | 0 | |
| | 2013 | 0 | 0 | 0 | 0 | |
| ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC. | 2015 | 0 | 0 | 0 | 0 | |
| | 2014 | 0 | 0 | 0 | 0 | |
| | 2013 | 0 | 0 | 0 | 0 | |
| DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC. | 2015 | 0 | 0 | 0 | 0 | |
| | 2014 | 0 | 0 | 0 | 0 | |
| | 2013 | 0 | 0 | 0 | 0 | |

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| | | | | | |
|--|------|---|---|---|---|
| ARRESTS: DRUG ABUSE VIOLATIONS | 2015 | 0 | 0 | 0 | 0 |
| | 2014 | 0 | 0 | 0 | 0 |
| | 2013 | 0 | 0 | 0 | 0 |
| DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS | 2015 | 0 | 0 | 0 | 0 |
| | 2014 | 0 | 0 | 0 | 0 |
| | 2013 | 0 | 0 | 0 | 0 |
| ARRESTS: LIQUOR LAW VIOLATIONS | 2015 | 0 | 0 | 0 | 0 |
| | 2014 | 0 | 0 | 0 | 0 |
| | 2013 | 0 | 0 | 0 | 0 |
| DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS | 2015 | 0 | 0 | 0 | 0 |
| | 2014 | 0 | 0 | 0 | 0 |
| | 2013 | 0 | 0 | 0 | 0 |

There were no reported hate crimes for the years 2013, 2014 or 2015.

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Fire Safety

DESCRIPTION OF ON-CAMPUS STUDENT HOUSING FACILITY FIRE SAFETY SYSTEMS

Fire Safety Systems in MSCC Residential Facilities

| FACILITY | SMOKE DETECTORS | FIRE EXTINGUISHER DEVICES | NUMBER OF EVACUATION (FIRE) DRILLS EACH CALENDAR YEAR |
|-------------------------|-----------------|---------------------------|---|
| Residence Hall | X | X | 1 |
| 3132 Knight Road | X | X | 0 |

POLICY ON PORTABLE ELECTRIC APPLIANCES, SMOKING AND OPEN FLAMES IN A STUDENT HOUSING FACILITY

It is the policy of Mid-South Christian College to inspect its dorm rooms three times a year, once in the spring, once in the summer, and once during the fall semester, to find and eliminate safety violations.

Responsibility:

The enforcement of the policy on portable electric appliances, smoking and open flames in a student housing facility is the primary responsibility of the MSCC Student Services Department.

Procedure:

The Department of Student Services in coordination with Facilities Maintenance performs health and safety inspections in the Residence Hall three times a year, once in the fall, spring and summer. Inspections will be announced only during the first round of the fall semester. All other inspections are unannounced. The health and safety inspections are primarily designed to find and eliminate safety violations. Students are required to read and comply with the MSCC Student Handbook, which includes the health and safety inspections and all other rules and regulations for residential buildings. The inspections include, but are not limited to, a visual examination of electrical cords, smoke detectors, fire extinguishers and other life safety systems.

In addition, each room will be examined for the presence of prohibited items (e.g., sources of open flames, such as candles; non-surge protected extension cords, halogen lamps; portable cooking devices in non-kitchen areas; etc.) or prohibited activity (e.g. smoking in the room; tampering with life safety equipment; possession of pets; etc.). This inspection will also include

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a general assessment of food and waste storage and cleanliness of the room. Prohibited items will be immediately disabled with a locking device or confiscated and donated/discarded if found, without reimbursement.

IN THE CASE OF A FIRE

1. The Director of Student Life is MSCC's designated Fire Marshall and is responsible for training and overall supervision of evacuation.
2. Call 911 immediately.
3. Sound the fire alarm.
4. Faculty members in a class, library or chapel at the time of the alarm will be responsible for the students in that room.
5. Zone marshals are to oversee the evacuation of students in a quick and orderly manner according to the exit plan.
6. Zone marshals closest to the washrooms are to check the washrooms.
7. Employees are responsible to ensure that all windows are closed, lights are off, and the door is closed in the room from which they are exiting.
8. After evacuation: a) encourage all students to proceed immediately to the grassed area in front of the Old Admin campus building, or to the house across from the college (3132 Knight Road), and b) zone marshals are to report to the MSCC Fire Marshall on the status of the evacuation from their area.
9. Don't allow anyone back in the college building until authorized by a fire department official.

Note:

1. After it has been determined where the fire is located, assess the possibility of extinguishing it by conventional means.
2. Check hallways and corridors to ensure they are free of smoke, and if so, assign an employee to double check that all students/employees have evacuated the premises.

Fire Extinguishers on main campus are located:

- on the wall at the east entrance to Chapel.
- on the wall at the north, south, and east entrances to Administration Bldg.
- on the wall in the mailroom/student lounge.

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- on the east wall in the kitchen.
- in each kitchen in the dorm building.
- on the wall in the laundry room of the dorm building.
- on the outside wall, north and south, on the second floor of the dorm building.
- on the outside wall, south, on the first floor of the dorm building.
- on the wall in the Resource Center cafe.
- on the wall in the hall of the Resource Center.

STATEMENT ADDRESSING FIRE SAFETY EDUCATION AND TRAINING PROGRAMS TO STUDENTS AND EMPLOYEES

It is the policy of Mid-South Christian College to provide fire safety education and training programs to students and employees at the beginning of every fall semester.

Responsibility:

Fire safety education and training programs are the responsibility of the MSCC Student Services Department.

Procedure:

Fire safety education programs for all students living in on-campus student housing and all employees that have any association with on-campus student housing are held at the beginning of each semester. These programs are designed to: familiarize everyone with the fire safety system in each housing facility, train everyone on the procedures to be followed in case there is a fire and distribute information on the college's fire safety policies. Everyone is also provided with maps of each on-campus student housing facility that illustrate evacuation routes and fire alarm equipment locations. During these programs, trainers emphasize that participating in fire drills is mandatory. Students with disabilities are given the option to have a "buddy" assigned to them.

Fire safety education and training programs are taught by local fire authorities.

If a fire occurs, students are instructed to leave hazardous areas per the evacuation routes and get to a predetermined location before calling 911 for help. They are to remain in that location so that the zone marshal or someone from the Student Services office has documented that the student has left the building. RAs are instructed to pull the fire alarm as they are leaving the building if they can do so without risking their safety.

The information provided during the fire safety programs is also available online at www.midsouthcc.org.

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LIST OF THE TITLES OF EACH PERSON OR ORGANIZATION TO WHOM STUDENTS AND EMPLOYEES SHOULD REPORT THAT A FIRE OCCURRED

Per federal law, Mid-South Christian College is required to annually disclose statistical data on all fires that occur in on-campus student housing facilities. Listed below are the non-emergency numbers to call to report fires that have already been extinguished in on-campus student housing. These are fires for which you are unsure whether the Mid-South Christian College Student Services Department may already be aware. If you find evidence of such a fire or if you hear about such a fire, please contact one of the following:

MSCC Director of Student Services (901) 375-4400 Ext. 115

MSCC Main Office (901) 375-4400

When calling, please provide as much information as possible about the location, date, time and cause of the fire.

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Mid-South Christian College

Mid-South Christian Church

3097 Knight Road

Tel 901-375-4400

Fax 901-375-4085

www.midsouthcc.org